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Teaching Effectively - Learning Successfully

**Alex Ayers, Ed.D.**  
Superintendent of Schools

**David Bartlett**  
Associate Superintendent  
for Instructional Support

**Carl Fox**  
Purchasing Manager

November 9, 2023

To: Board of Trustees

From: David Bartlett

Associate Superintendent for Instructional Support

Re: Request to surplus and recycle obsolete and outdated items

Surplus Items and Equipment

Nutrition Services – Hobart Refrigerator – Asset #520699.

Miscellaneous items – printers, projectors, appliances, shop equipment, furniture, etc.

Electronics Recycling

Computers, obsolete repair parts, etc.

Items will be listed for sale through an online auction. Any items not sold or not in good working shape will be recycled or disposed of per district policy – this may include parting out some items for future repairs.